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Executive Registry

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MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT : Administrative Authorities

REFERENCE : Memo dtd 10 Oct 67 for DD/S fr Ex. Dir.-Compt.,
same subj

1. This memorandum contains a recommendation for your approval; such recommendation is contained in paragraph 4.

2. In referent memorandum, you asked for a review to be made of existing Agency authorities in the fields of travel expenses, allowances, and other fringe benefits provided to Agency employees to ensure that they are as favorable as those provided by existing laws enacted for other Government employees in similar circumstances and that I recommend to you what changes, if any, would be appropriate in the light of this principle. Subsequently, a committee, which I had constituted for this purpose, reviewed CIA authorities and the administrative authorities of other agencies and has recommended the adoption of a number of proposals currently authorized under the Foreign Service Act, as amended.

3. The first authority proposed for adoption by the Agency is the payment of travel and transportation expenses to employees retiring under the Central Intelligence Retirement Act regardless of his FRS point (U.S. or abroad) to a place he designates in the U.S., its territories or possessions. It is described in detail in Attachment A which has been taken from the committee report.

4. It is recommended that you approve the adoption of the administrative authority of the Foreign Service Act, as amended, pertaining to this proposal, with an effective date of 30 April 1969. Following your approval, this authority will be incorporated into Agency regulations.

SIGNED R. L. Bannerman

R. L. Bannerman
Deputy Director
for Support

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SUBJECT: Administrative Authorities

Att

Proposal 1 of Administrative Authorities Committee
Report, March 1968

CONCUR:

s/ Lawrence R. Houston

General Counsel

30 APR 1968

Date

s/ John S. Warner

Legislative Counsel

30 APR 1968

Date

The recommendation contained in paragraph 4 is approved, with the understanding

/s/ L. K. White

L. K. White

Executive Director-Comptroller

30 April 68

Date

that a time limit
not inconsistent with
the Foreign Service
Act will be fixed
within which the
employee must per-
form the travel and
incur the transpor-
tation expenses.
(/s/LKW.)

Distribution:

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UNIFORM STATE/AID/USIA FOREIGN SERVICE TRAVEL REGULATIONS

126.5 Travel and Transportation Expenses Authorized in Connection With Deaths -
U.S. Citizens and Their Families

	EXPENSES IN CONNECTION WITH REMAINS	TRAVEL EXPENSES FOR FAMILY	TRANSPORTATION OF EFFECTS	REMARKS
126.5-1 When employee dies abroad or while in travel status.	Reasonable cost of preparing remains including the cost of embalming, clothing, cremating, casket or container suitable for the shipment to the place of interment, and any expenses necessarily incurred in complying with local laws and the law at the port of entry into the United States, and transportation of the remains, from place of death to the place of interment, (place of residence for service separation in the United States), via post if desirable, by surface or by air.	From last place to which family traveled at Government expense to employee's place of residence, place of service separation or any other place subject to limitations shown in "Remarks" column.	From any post to which employee has been assigned, and from any place where effects have been stored at Government expense, to employee's place of residence, place of service separation or to any other place, subject to limitations shown in "Remarks" column.	Authorized costs limited to the lesser of the following: (a) Expenses actually incurred; or (b) Constructive cost to place of residence for service separation, or, if employee never resided in the United States, its possessions, or the Commonwealth of Puerto Rico, to the nearest port of entry into the continental United States. Authorized expenses may be incurred at any time within six months following the date of death, unless the time limitation is waived by an authorizing officer. Payment of travel expenses of an escort to accompany the remains is not allowable.

TL:CS-26

FOREIGN AFFAIRS MANUAL

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UNIFORM STATE/AID/USIA FOREIGN SERVICE TRAVEL REGULATIONS				
	EXPENSES IN CONNECTION WITH REMAINS	TRAVEL EXPENSES FOR FAMILY	TRANSPORTATION OF EFFECTS	REMARKS
126.5-2 When employee dies in the United States while assigned to a post abroad but not in travel status.	Cost of preparing and transporting remains in accordance with Executive Order No. 8557, dated September 30, 1940, as amended. (See section 182.1.)	(Same as above)	(Same as above)	(Same as above)
126.5-3 When employee dies while assigned to a post in the United States and not in a travel status.	None	(Same as above)	(Same as above)	(Same as above)
126.5-4 When member of family dies abroad or in a travel status.	(Same as for 126.5-1)	None	None	(Same as above)
126.5-5 When a member of a family dies when the employee is assigned to a post in the United States and the dependent is not in travel status.	None	None	None	None

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126.6

UNIFORM STATE/AID/USIA FOREIGN SERVICE TRAVEL REGULATIONS

126.6 Travel and Transportation Expenses Authorized in Connection With Deaths of Local Employees	EXPENSES IN CONNECTION WITH REMAINS	TRAVEL EXPENSES FOR FAMILY	TRANSPORTATION OF EFFECTS	REMARKS
When a local employee dies at a post abroad to which he has traveled at U.S. Government expense.	Only as prescribed by 5 U.S.C. 118f, but does not cover transportation of remains. Within allotments made available to the post, the chiefs of mission shall determine the payments to be made.	When travel authorization was originally issued to bring family to post, allowable expenses include travel and per diem for the family from post of assignment to place where employee resided at the time of appointment to the Service. Payments to be made from allotments made available to the post.	From post where death occurred to the place where he resided at the time of appointment to the Service. Payments to be made from allotments made available to the post.	If family and effects sent to a locality other than mentioned, constructive costs apply. Travel of family and beginning of shipment of all effects shall not be deferred more than 6 months following the date of the employee's death, unless the time limitation is waived by an authorizing officer.